

Pulham St Mary Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 11th February 2025.

The meeting commenced at 7.30 pm.

- 1. Present:** Cllr Scanlan, Cllr McDaniel, Cllr Yaxley, Cllr Burridge, Cllr Langshaw, Cllr Freeman and Cllr Hudson (District and Parish Councillor) who arrived just after the meeting commenced as he had a prior meeting. The Clerk and 3 members of the public were also in attendance.
- 2. Welcome.**
The Chairman, Councillor Scanlan welcomed everyone to the meeting.
- 3. To consider apologies and reason for absence.**
Apologies were accepted from Cllr Boardman and Cllr Andersson Hewitt. County Cllr Wilby and District Cllr Thompson.
- 4. To consider declaration of interests and dispensation by Councillors**
Cllr Scanlan declared interests on matters relating to Pennoyers and PYEP. Cllr Hudson declared interest on planning 2025/0335.
- 5. To approve minutes of the last meetings held on 7th January 2025**
The minutes of 7th January were ratified as a true record of the meeting and copy signed by Cllr Scanlan
- 6. To discuss matters arising from the last meeting – for information only.**

Parish Website.

All news items and statutory records have been updated.

Village/CIL Maintenance and Projects.

The Clerk advised the replacement dog bin has now been delivered and will be installed.

SSE has now invoiced for S01 504 152 10 1309 5663 183 Streetlights but S08 502 150 10 1309 5662 950 remains outstanding. She is required to raise a further complaint to address this matter.

7. To receive the Chairman's Report.

The Chairman reported on the reopening of the village post office, wishing the new owners every success. Cllr Scanlan highlighted the small business in the village and the benefit of using local services.

The bus service continues to serve the village well. The damaged bus stop is due to be replaced in the next 4-5 weeks.

Unfortunately there has been an incident of ASB in the North Green playpark, the police are involved and it is hoped the matter will be managed appropriately. The individuals involved have confessed.

PYEP continues to progress well with the Junior youth club launching in March.

8. To receive County and District Councillors Reports

County Cllr Wilby and District Cllr Thompson provided reports; both are attached.

Cllr Hudson Congratulated Bossy Boots on their reopening. It is anticipated that services offered will evolve as the new owners assess their clients' requirements.

Cllr Hudson has spoken with PC Phillips on matters relating to the ASB at North Green Playpark and understands there will be a community payback actioned. Cllr Hudson was pleased his use of social media to highlight this incident was successful and it is hoped this will be an example of deterrence going forwards.

Cllr Hudson has supported Friends of Pulham Market Primary School with a £1,000.00 grant towards their outside project.

The Custom and Self build policy is currently being consulted on by the district council.

Elections have been postponed in May 26 because of the current commitment to devolution. The Parish Council should monitor this situation and its potential impact at local level.

9. Public Forum

1 member of the public attended to observe

2 members to provide an update on behalf of the reformed Patient Participation Group. The Groups aims are to gather information on patients experience of services offered by the surgery and how these best suits their requirements. Cllr Hudson sign posted the group to go for it finding as there is currently no budget to support this voluntary group initiative.

Councillors discussed the groups aims and plans going forward and Council thanked them for attending and updating them.

2 members of the public left the meeting.

The Clerk advised correspondence had been received to late for the agenda for a request for funding for flags at the Pennoyer Centre. This matter will be included in the March Agenda.

10. Items for discussion and ratification

• Current Planning Applications

2022/1353 Land South of Norwich Rd – Objection submitted 22/8/22 Amendments received January 2023; Objections confirmed 24/1/23 – **Amendments to erect 2 dwelling, no objections submitted 30/7/24**

2022/2394 Amendment Land South of Chestnut Rd. Erection of 9 dwellings – Objection submitted by 14/1/23 – and objection to amendments on 4/10/23. Amendments to 2022/2394 Land South of Chestnut Rd, Erection of 11 properties including 3 x 2 bed social provision properties. **Support submitted 14/2/24**

2024/2918 Purchase Notice for the Kings Head Inn – Declined 20/12/24

2024/2922 Garlic Farm, Garlic Street – listed building consent to demolish block wall and rebuild and extend existing wall to north end of house to create first floor en-suite – **Support submitted 22/10/24**

2024/3020 Garlic Farm, Garlic Street – listed building consent to insulate loft space, repair/replace windows, demolition of reed dividing wall replace and alter external doors, replace first floor stair case, demolition of stud wall and the construction of new wall, expose moulded and stopped hall joists including removing a lathe and plaster ceiling and demolition of internal wall, internal lathes and plaster wall to expose the original frame. – **Support submitted 23/10/24**

New applications

2025/0029 Proposal: 2 no shed extension to existing 8 no shed poultry production facility Location: Upper Vaunces Farm Semere Lane Pulham St Mary Norfolk IP21 4Q – **Circulated to councillors and support submitted 3/2/25**

2024/3634 Garlic Farm, Garlic Streed – 2 storey side extension - full planning permission – **No objections raise support will be submitted by 18/2/25**

2025/0117 Crossingford Farm, Garlic Street – replace 2 windows – listed building consent – **No objections raise support will be submitted by 13/2/25**

2025/0240 Crossingford Barn, Doctors Lane - Approval of condition 3 and 4 of 2024/2726

2025/0335 Riverdale, Harleston Rd – Single storey side carport extension **Cllr Hudson left the room, the remaining Councillors agreed there were no objection and support will be submitted.**

- **To further consider action on maintenance of trees on St Marys Terrace** – A report has been received from AJ Coombes, which has been forwarded to South Norfolk Council Tree Officer. Upon support by the Tree Officer this will now be sent to 3 tree surgeons to provide quotations for work recommended.
- **To further consider matters relating to South Green, Council is currently awaiting formal registration of the land by the parish charities.**
ITFC require a letter of understanding. Council agreed the Clerk should forward the current draft letter to the Charities to amend and the letter should be sent to ITFC identifying the charity as the owner and the Parish Council as an interested party.
- **To receive voting option referent Norfolk ALC convention from a co op society to company Ltd by guarantee**
Council received information from Norfolk ALC
- **To discuss ASB incident at the playpark and consider actions** A quote is being procured for replacement parts for the broken bench set.
- **To consider provision of nature cameras at the playpark in North Green Road – Cllr P Langshaw** The Clerk will contact PC Phillips and possibly the fly tipping department at SNC to discuss portable camera's
- **To receive notice from Planning Expectorate reference Application by East Pye Solar Ltd for an order granting development consent. Comment required by 12/2/25** Council received all information and will continue to monitor. The Village is not directly impacted but the council may feel they are able to comment on specific issues raised as the application progresses.
- **To consider VE Day 80 - May 2025** The Councils application for grant funding has been refused as they do not currently hold a safe guarding policy.
- **To consider options to upgrade the Councils IT provision** Cllr Freeman proposed up to £1,000.00 to replace the parish laptop with hardware to support the required change to windows 11 by October 25. This was seconded by Cllr McDaniel and unanimously agreed. Council would prefer to commit to an annual plan for window office suite going forward.
- **To consider appointment of the internal auditor for 2024/25** Cllr McDaniel proposed appointing TN as internal Auditor for a further year at the anticipated cost of £130.00, this was seconded by Cllr Yaxley and unanimously agreed.
- **To consider the action plan for 2025/26** Council unanimously adopted the action plan for 2025/26
- **To consider policies due for renewal 2025** Council unanimously agreed to approve the renewal of current policies due for renewal

11. Accounts

- **To ratify income and expenditure for February 2025**
Council ratified all income and expenditure for February 2025

The balance following presentation of the listed Income and expenditure will be £71,529.13

INCOME:	Amount	Description
Allotment Rent	£21.59	Relet Plot 16
NCC	£2,628.00	PP funding for bus stop
Allotment Rent	£21.59	Let plot 4
TOTAL INCOME	£2,671.18	

EXPENDITURE:	Gross	VAT	Net	Description
Crook Powerwash	200.00	-	200.00	Clean Bus Shelter/Recycle area
BT	53.73	-	53.73	Phone and internet package to 23/2/25
SSE	1,108.08	-	1,108.08	S01504152 1013095663183 un metered 1/10/25 -1/1/25
MP Stephenson & Sons	348.00	58.00	290.00	Xmas Tree
A T Coombes Ass Ltd	450.00	75.00	375.00	H&S Survey Chestnut Trees
Pennoyer Centre	50.00	-	50.00	Room Hire
Action Play & Leisure	3,748.80	624.80	3,124.00	Supply and Install Trampoline
Westotec	6,307.20	1,051.20	5,256.00	Cost to Supply and install Bus Shelter
M Scanlan	14.90	1.54	13.36	Reimburse(CTS - Grass Seed and lock for Playground)
L Shulver	629.10	-	629.10	Salary Jan
L Shulver	21.70	-	21.70	Jan Mileage and Admin
L Shulver	153.82	25.64	128.18	Reimburse - Glasdon - Dog Bin
L Shulver	17.39	-	17.39	Reimburse Stamps and Ink
L Shulver	109.99	-	109.99	Reimburse - McFee, Security
TOTAL EXPENDITURE	£13,212.71	£1,836.18	£11,376.53	£13,212.71

Payment for invoice received following preparation of the accounts for Crook Powerwash £200.00 will be raised and entered in the accounts for February.

ACTION Cllr Yaxley approved the bank reconciliation for January 2025 and Cllr Langshaw will approved the payments raised for February 2025.

12. To receive other reports.

Flood Mitigation No update.

Mens Shed A recent Scalextric event proved very successful. Further to successful communication with the LPA planning is due to be submitted for the removal and rebuilding of a new building at South Green. The Clerk will look for a new supplier for power/meter within the estimated lead time.

Youth Engagement Programme No further report as covered during the Chairs report

Footpath Warden Footpath warden has sought consent form the land owner and is ready to move forward with the install of kissing gate. **ACTION** the Clerk will confirm and order.

Tree Warden no further report

SAM The Clerk provided a report, attached. **ACTION** Prices will be procured for a replacement unit as the current unit is deteriorating. This may be an option for Parish Partnership funding.

Sports and Recreation Committee. No further report

To consider the date of next meeting The Annual Parish Meeting will be on **11th March 2025, 7.30pm at Pennoyers**, followed by the March Parish Meeting.

Meeting Closed at 21.21

Signed Date.....

M Wilby Report

Norfolk is set to gain new powers and funding following a significant Government announcement on 5th February 2025. Norfolk would be a priority area for devolution and local Government reform. As part of this, the Government is seeking to create a devolution deal for Norfolk and Suffolk, which would include the introduction of an elected mayor. In addition, there are plans to reshape local government in Norfolk. The Government intends to replace the current two-tier structure, where services are shared between county and district councils, with unitary authorities. This would centralize decision-making and service delivery into a single authority, streamlining local government processes and potentially increasing efficiency and saving taxpayers money. These changes will empower local areas with more control over their services and funding. For further details on the progress of devolution and the impact of these reforms, visit www.norfolk.gov.uk/devolution

Norfolk has launched new grant programmes as part of its five-year economic blueprint. The £1.1m Business Growth Fund offer grants of £5k to £50k, covering up to 30% of project costs. The £1.2m Made Smarter Adoption programme will provide grants of up to £20k, funding up to 50% of advanced manufacturing and engineering projects. These initiatives aim to boost key sectors like clean energy, agri-tech, and research, while unlocking private sector investment. Grants will be available from April 2025. For more details, visit the Made Smarter Adoption Programme East of England webpage.

A scheme to support people in Norfolk with long-term health issues get back into employment or continue in their jobs has already helped more than 1,100 participants. The Working Well Norfolk programme, launched in October 2023, supports individuals with long-term health issues to return to or stay in work. It has already helped over 1,100 participants, with 200 moving into work and 150 staying employed despite health challenges. The programme has received 1,600 referrals and will continue for another 18 months, with additional funding to help 730 more people, totalling 1,830 participants by September 2026. The £5.2m project is managed by NCC and delivered by Seetec Pluss and Standguide Ltd. For more info or to refer visit Working Well Norfolk – Seetec Pluss or call 01603 561054

Norfolk Youth Justice Service (NYJS) has received an overall rating of “good” after an inspection by His Majesty’s Inspectorate of Probation (HMIP), describing staff as “motivated” and “creative” going “above and beyond” to support the children they work with. The report followed a recent visit by inspectors. NYJS is a multi-agency partnership hosted within Norfolk County Council’s Children’s Services. Its aim is to prevent children from offending, help them repair the damage they cause victims and help children achieve their potential. The inspection found the governance of Norfolk YJS to be strong, with an experienced independent chair of the management board, who is “skilled and knowledgeable.” The quality of resettlement policy and provision was separately rated as “outstanding”

NCC has reached the halfway point of its 1 Million Trees for Norfolk initiative, planting the 500,000 tree. The milestone tree, a Norfolk Oak, was planted at Pracilla Bacon Lodge with support from Paul Bussey, who has funded several tree planting projects across the county.

Best Wishes

Martin

Cllr Delme Thompson:

Report for Pulham St Mary Parish Council February 2025.

Town and Parish Forum

The recording of the event held on 4 Feb can be found at <https://youtu.be/2ToqtRVT50c>

The next Forum meeting is scheduled for Tuesday 4th March at 1pm.

Help Hub Employability support

Parishioners who are unemployed or soon to be unemployed, have been made redundant, looking for a career change, or leaving further education with no employment in place, can get support from Help Hub Employability.

Support includes:

- **one-to-one information and advice**
- **employment-related benefits advice**
- **navigation to vacancies and training**
- **help to create a CV and cover letter**
- **guidance on how to apply for a job and write an application**
- **assistance with interview techniques**
- **support with confidence building**

Residents can contact the Help Hub Employability team on 01508 533633, by completing the online request form, or by email at employability@southnorfolkandbroadland.gov.uk.

County elections postponed until 2026

The government has announced that the Norfolk County Council elections, originally scheduled for May 2025, will be postponed until 2026. This follows Norfolk's acceptance onto the government's Devolution Priority List, which will lead to changes in council structures. The postponement means that current Norfolk county councillors will remain in office for an additional year. Norfolk is among several areas where elections have been postponed as part of wider local government changes.