

Pulham St Mary Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 12th November 2024.

The meeting commenced at 7.30 pm.

- 1. Present:** Cllr Scanlan, Cllr Freeman, Cllr Burrige, Cllr Boardman, Cllr Hudson (attending as a parish Councillor and District Councillor). County Councillor Wilby, District Cllr Thompson, the Clerk and 5 members of the public were also in attendance
- 2. Welcome.**
The Chairman, Councillor Scanlan welcomed everyone to the meeting.
- 3. To consider apologies and reason for absence.**
Apologies were accepted from Cllr Langshaw, Cllr McDaniel Cllr Yaxley and Cllr Andersson Hewitt.
- 4. To consider declaration of interests and dispensation by Councillors**
Cllr Scanlan declared interests on matters relating to Pennoyers and YEP. Cllr Hudson, in addition to his listed declarations, declared an interest in matters relating to the Mens Shed.
- 5. To approve minutes of the last meetings held on 8th October 2024.**
The minutes of 8th October were ratified as a true record of the meeting and copy signed by Cllr Scanlan
- 6. To discuss matters arising from the last meeting – for information only.**

Parish Website.

All news items and statutory records have been updated.

Village/CIL Maintenance and Projects.

All matters for discussion or update are included within the agenda

- 7. To receive the Chairman's Report.**

The Chairman attended the unveiling of the Pulham Airfield Memorial at Pennoyers and Armistice Day commemoration service on Remembrance Sunday.

The village planters, although now planted with perennials, do need maintenance. **ACTION** the clerk will advertise for a volunteer to attend.

The contractor will attend to carry out an annual clean at the playground and bus stop on 15/12/24.

The bus stop has been well received, there has been a slight delay on delivery of the solar lighting but this should be installed soon.

Cllr Scanlan asked the County Cllr to confirm the grit bins will all be filled in December.

The Chairman finished his report with a brief overview of youth group activities planned.

8. To receive County and District Councillors Reports

Reports from County Cllr Wilby and District Cllr Thompson were received and copies are attached.

District Cllr Hudson noted, following the change in government, a recent example of a reduction in the level of impact, a neighbourhood plan may have on development applications in rural areas. This is something Councils should consider if they are looking to set up a Local Neighbourhood Plan. There is still an ability to increase CIL if a parish has a plan in place and funding is still available to help set up a plan, but this may change.

Cllr Hudson reported on 2 cases of non-compliant fences being erected at both pubs in Pulham Market. These matters have now been resolved and the cases closed. There is still currently a non-compliance case on work required to the chimney at the Kings Head ph and the compliance officer has recently sent a letter to the owner.

9. Public Forum

1 member of the public attended to observe. 4 members of the public attended to provide concerns on the Horse Chestnut Trees on St Marys Terrace. Council heard the concerns raised. This matter is on the agenda and council agreed to reopen the meeting and bring the matter forward for discussion.

To further consider action on maintenance of the trees on St Marys Terrace.

Following the meeting held with the District Council Tree Office, Council agreed to bring forward the 3-year tree hazard risk assessment of the trees. A new consultant will be engaged and no details will be provided on concerns discussed to ensure an unbiased report is obtained.

10. Items for discussion and ratification

• **Current Planning Applications**

2022/1353 Land South of Norwich Rd – Objection submitted 22/8/22 Amendments received January 2023; Objections confirmed 24/1/23 – **Amendments to erect 2 dwelling, no objections submitted 30/7/24**

2022/2394 Amendment Land South of Chestnut Rd. Erection of 9 dwellings – Objection submitted by 14/1/23 – and objection to amendments on 4/10/23. Amendments to 2022/2394 Land South of Chestnut Rd, Erection of 11 properties including 3 x 2 bed social provision properties. **Support submitted 14/2/24**

2024/2223 Crossingford Barn, Doctors Lane, listed building consent – **No objections, submitted support 28/8/24**

2024/2458 Tara, North Green Road, listed building consent to replace window. **No objections, submitted support 23/9/24**

2024/2725 and 2726 Crossingford Barn Doctors Lane Pulham St Mary Norfolk IP21 4RJ, Alteration and refurbishment of outbuildings to include conversion of attached garden store and games room into living accommodation. Including Listed Building consent – **Support submitted 22/10/24**

New applications

2024/2918 Purchase Notice for the Kings Head Inn – Pending consideration by LPA target date 30/12/24

2024/2922 Garlic Farm, Garlic Street – listed building consent to demolish block wall and rebuild and extend existing wall to north end of house to create first floor en-suite – **Support submitted 22/10/24**

2024/3020 Garlic Farm, Garlic Street – listed building consent to insulate loft space, repair/replace windows, demolition of reed dividing wall replace and alter external doors, replace first floor stair case, demolition of stud wall and the construction of new wall, expose moulded and stopped hall joists including removing a lathe and plaster ceiling and demolition of internal wall, internal lathes and plaster wall to expose the original frame. – **Support submitted 23/10/24**

2024/3171 Sling Cottage North Green – 2 Storey Extension – **Support submitted 14/11/24**

- **To consider vat claim/provision of additional equipment at North Green play** – Council unanimously agreed to use the vat claimed back from purchase of the trampoline and zipwire for North Green play area, to fund the provision and install of a Forest Stack Seven unit. **ACTION** The Clerk will add this to the current order.
- **To consider GM contract amendments and additional work to remove tree/shrub in Station Road** – This matter moved forward to the December meeting.
- **To consider village centre bollards** – Council have looked at the bollards, Cllr Freeman can re bed any loose bollards if needed. The Clerk will procure estimates for options to refurbish and this matter will be budgeted for in next financial year.
- **To Consider the Clerks annual pay increment from 1/4/24** – Cllr Burrige proposed a 62p increase p/h to the Clerks salary as approved by Local Government Services Pay Agreement 2024/25. This was seconded by Cllr Freeman and unanimously agreed. The pay increment will be back dated to 1/4/24.
- **To ratify provision of a Christmas Tree** – The Clerk has procured a Christmas Tree, to be delivered 26/11/24. Council unanimously agreed to set aside the approximate cost of £250.00 plus delivery and vat.
- **To receive Mineral and Waste Local Plan.** Council agreed to receive the plan.
- **To consider matters relating to South Green recreation area**
 - **To consider advice from NALC on rent/lease between pc and Pulham Charities**
NALC have approved the draft dispensation documents prepared by the Clerk **ACTION all councillors who are also members of the Parish Charities will complete and return dispensation documents before the December meeting.**
NALC have provided advice on the position of the parish council, in setting up lease agreements at South Green. Council do wish to maintain some control over the use of South Green to ensure it remains available for community use. **ACTION This matter will be moved to the December meeting, the Clerk will draft a full report for consideration and procure additional information from Dan Goodwin at South Norfolk Council on Community assets.**
 - **To consider increase in support to Pulham Charities to register and provide formal lease for South Green.**
Council is not prepared to support an increase in legal cost to of the parish charity without comparison quotes being provided.
 - **To consider appointing a solicitor to respond on lease provided by the Parish Charities and to draft leases for the Mens Shed and International Talent FC**
Council will not consider appointing a solicitor or consider any formal leases until the Charity have formally registered the land at South Green.
 - **To consider request for rent from the Village Charities for annual use of South Green recreation**
Cllr Freeman proposed paying the £400.00 pa for annual use of South Green, in line with historic arrangements. Council have sent letters of understanding to the Mens Shed and ITFC for partial use of the land while allowing for continued public access. Cllr Boardman seconded this action and it was unanimously agreed.
The Clerk advised that there is a delay with installing a meter and re energising supply of power to South Green of approx 10-12 weeks. Council confirmed there is no need to look to move suppliers to mitigate this delay as there is no urgency for power at this time.

11. Accounts

- **The Council have received a CIL Payment of £1,114.06 for 2023/3540**
- **To ratify income and expenditure for November 2024**
Council ratified all income and expenditure for November 2024. An additional payment will be raised for the £400.00 payment for the Parish Charities, which will be included in the December accounts.

The balance following presentation of the listed Income and expenditure will be £93,305.70

INCOME:	Amount	Description
Allotment Rent	£161.90	Plots- 6,8,10,12,20
SNC	£1,114.06	CIL - 2023/3540
TOTAL INCOME	£1,275.96	

EXPENDITURE:	Gross	VAT	Net	Description
Excite	466.44	77.74	388.70	Sept GM contract
BT	53.73	8.95	44.78	Phone Internet package to 23/11/24
Royal British Legion Poppy Appeal	25.00	-	25.00	Poppy Wreath
Excite	466.44	77.74	388.70	Oct GM contract
Pennoyer	50.00	-	50.00	Room Hire October
L Shulver	733.30	-	733.30	Clerks Salary
L Shulver	41.20	-	41.20	Admin
TOTAL EXPENDITURE	£1,836.11	£164.43	£1,671.68	£1,836.11

ACTION Cllr Freeman will approve all payments for November and Cllr Boardman approved the October Bank Reconciliation

12. To receive other reports.

Flood Mitigation Update from the WMA/IDB on flood management upstream – Copy attached

Mens Shed Cllr Hudson advised they are still in conversation with South Norfolk Council on preplanning advice on replacing the old pavilion at South Green.

Neighbourhood Watch This matter is ongoing

Youth Engagement Programme Funds have been procured for this year’s room hire from Adnams and a Skating event is being organised for the New Year

Footpath Warden Cllr Freeman advised he is still receiving reports of the stile being too high on FP26.

Consideration of installing kissing gates and providing 8 sleepers for further improvements will be added to the agenda for December

Tree Warden no further report

SAM No further report

Sports and Recreation Committee. No further report

To consider the date of next meeting The December meeting will be held on the **10th December 2024, 7.30pm** at Pennoyers.

Meeting Closed at 21.25

Signed Date.....

County Councillor MW Report

Congratulations to Harleston Players and everyone involved with their recent production of DAD'S ARMY at the Harleston Sancroft Academy. It was an outstanding performance and the packed audiences certainly enjoyed recognising all of the characters that we are used to seeing on the TV.

Have your say on Norfolk County Council's savings proposals as it seeks to agree a balanced budget for 2025/26, NCC is asking for your views on a number of proposals to save money or raise revenue in the next financial year. As part of the council's work to find £47.72m of savings, public consultations are now open on three of the proposals under consideration. They are, Raising Council Tax, Reducing Street Light usage and Review of our Housing Related Support Services. Full details of these proposals, as well as information on how residents can have their say, can be found on our website or to receive a hard copy of the consultation document, or request in a different format residents can call 0344 800 8020, or email haveyoursay@norfolk.gov.uk The budget for 2025/26 will be agreed at the full council meeting on February 18th 2025.

More young people in Norfolk are being supported to stay at home with their families or return home, thanks to the specialist support being provided by NCC. The council's New Roads programme, which provides rap around support for children at risk of coming into care, or those already in care, has prevented 395 children coming into long-term care since it was launched four years ago. This has avoided costs of £35m and substantially improved outcomes for young people who have often faced significant challenges. The council is now extending the approach to work with children with disabilities and their families. The success is one of several outlined in the annual review of children's residential care.

NCC is calling on people from all different backgrounds and family make-ups to consider becoming adoptive parents. NCC is a proud partner of Adopt East and is currently looking for parents for 18 children in care waiting for their forever home. The council needs adopters for children of all ages and is particularly looking for adopters for brothers and sisters, toddlers and young children aged four and older and children with disabilities. For more information go to www.norfolk.gov.uk/adoption or call 01603 638343

Are you 66 years or older? If you are, then you can travel on bus services in Norfolk and across England for FREE with a concessionary bus pass from NCC. You will be able to travel for FREE on all local bus services from 9.30am until the last bus of the day Monday to Friday and at all times during weekends and bank holidays. All information can be found at www.norfolk.gov.uk/concessionarytravel

My next surgery will be on Saturday 4th January 2025 10am at HIP

Martin

Cllr Delme Thompson:
Report for Pulham St Mary Parish Council November 2024.

Remembrance Service

My thanks to all who helped facilitate and attended services across our Parishes once again this year.

Reminder for those booked in for the Town and Parish forum

This Wednesday 13 November at the Horizon Centre, 9:30am start, concluding at 12:30pm. For those unable to attend, slides and summary notes will be circulated shortly after the meeting.

Nominations are open for the 2025 Business Awards.

Businesses can nominate themselves yourself for up to two awards in any of the 10 categories below.

1. Business Growth
2. Business Innovation
3. Employer of the Year
4. Environmental Impact
5. Food and Drink Producer of the Year
6. Excellence in Advance Manufacturing and Engineering
7. Excellence in Insurance, Financial and Professional Services
8. New Business
9. Small Business of the Year
10. Tourism Business of the Year

Full Details: [Broadland and South Norfolk Business Awards categories](#) | Broadland and South Norfolk

Parishioners can support their favourite shop and pub by voting for them as 'Retailer of the Year' and 'Pub of the Year', and will be entered into a prize draws for the chance to win £100 of shopping and pub vouchers. Nominate your business, favourite retailer or pub today

Retailers and pubs can request a marketing pack at awards@southnorfolkandbroadland.gov.uk

Nominations close on 13 December 2024. The awards ceremony will take place on 19 March 2025 at Norwich City Football Club.

The Business Breakfast

Tuesday 3 December at Park Farm Hotel, Hethersett

7:30am - 9:45am with optional networking until 10:15am | £13.95 per person

There will be two keynote speakers and council officers will be giving a business support update

A cooked buffet breakfast with tea and coffee will be provided, please select your choice from the drop down menu during the booking process. Please book to secure your space by 26 November as our previous breakfast was over-subscribed.

Update from the WMA/IDB on flood management upstream

2.2 Pulham St Mary

Officers have been working with Norfolk County Council flood team to look at options to reduce flood risk to five properties close to the Tunbeck (DRN278G0110). Work has been carried out to reduce restrictions through bridges and open up the channel near the properties, this helped avoid repeat flooding this winter but further work continues to consider reported restrictions around an Anglian Water access bridge and to look at options to reduce peak flows upstream of the village. Officers have identified two sites where natural flood management through peak flood water storage could help. Discussions with landowners are positive and work has just been undertaken to excavate trial holes to look at the soils on the two sites to inform the design.