

Pulham St Mary Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 8th October 2024.

The meeting commenced at 7.30 pm.

Present: Cllr Scanlan, Cllr Freeman, Cllr McDaniel, Cllr Burrige, Cllr Hudson (attending as a parish Councillor and District Councillor), Cllr Yaxley and Cllr Andersson Hewitt. The Clerk, and 5 members of the public were also in attendance

1. Welcome.

The Chairman, Councillor Scanlan welcomed everyone to the meeting.

2. To consider apologies and reason for absence.

Apologies were accepted from Cllr Langshaw and Cllr Boardman, District Cllr Thompson and County Councillor Wilby.

3. To consider declaration of interests and dispensation by Councillors

Cllr Scanlan declared interests on matters relating to Pennoyers and YEP. Cllr Hudson, in addition to his listed declarations, declared an interest in matters relating to the Mens Shed.

4. To approve minutes of the last meetings held on 17th September 2024.

The minutes of 17th September were ratified as a true record of the meeting, copy will be signed by Cllr Scanlan

Cllr Scanlan closed the meeting and brought forward the public forum for individuals to introduce themselves.

3 members of the public were in attendance to raise concerns relating to the Chestnut trees on St Marys Terrace.

*Cllr Scanlan advised that following concerns being received at the September meeting, **ACTION** Council have now organised a site visit with South Norfolk Council's Tree Officer, for 10am on Friday 18/10/24, to discuss work permitted to maintain the trees.*

Council do regularly have the trees inspected and maintained, but as the trees have TPO's, the Council are limit on work permitted. It is hoped that following the visit by the Tree Office an improved maintenance plan can be scheduled. Local residents are welcome to attend the meeting.

A further concern was raised on the length of time highways took to clear the road of debris from the trees.

ACTION *The Clerk will raise with Gary Overland.*

1 member of the public was in attendance to discuss an agenda item. The parishioner is currently trying to obtain access from the highway onto his residential property, on Station Road. The access route would cross land owned by Saffron Housing Trust and the Parish Council. Council confirmed that if the applicant applied for planning permission, they would respond as part of the consultation process.

1 member of the public was attending to observe.

The meeting was re adjourned and 4 members of the public left the meeting.

5. To discuss matters arising from the last meeting – for information only.

Parish Website.

All news items and statutory records have been updated.

Village/CIL Maintenance and Projects.

The Clerk advised that install of the new bus stop is scheduled to commence on Friday 11th October 2024. All other matters for discussion or update are included within the agenda

6. To receive the Chairman's Report.

The Chairman reported a bollard is damaged on the village green area; **ACTION** councillors should view the area and bring recommendations to the November meeting. Cllr Freeman confirmed highways will be attending the 2 damaged bollard in the parking area on the opposite side of the road, as these are their responsibility.

Cllr Scanlan advised an armistice commemoration event is being organised at the village church and it is hoped there may be an opportunity to engage with the local school again.

The Chairman provided a brief update on the Youth Club.

7. To receive County and District Councillors Reports

Reports from County Cllr Wilby and District Cllr Thompson were received and copies are attached.

District Cllr Hudson provided information on the winter pressures grant for 2024/25.

<https://www.southnorfolkandbroadland.gov.uk/communities/community-funding>

South Norfolk Council are currently carrying out the annual electoral canvas, emails and letters should soon be received by residents. Further information is available at

<https://www.southnorfolkandbroadland.gov.uk/elections/annual-canvass>

Cllr Hudson update councillors on a recent report of excessive speeding and dangerous driving through the village. The individual has now been contacted by the police.

8. Public Forum

No further forum required

9. Items for discussion and ratification

• **Current Planning Applications**

2022/1353 Land South of Norwich Rd – Objection submitted 22/8/22 Amendments received January 2023; Objections confirmed 24/1/23 – **Amendments to erect 2 dwelling, no objections submitted 30/7/24**

2022/2394 Amendment Land South of Chestnut Rd. Erection of 9 dwellings – Objection submitted by 14/1/23 – and objection to amendments on 4/10/23. Amendments to 2022/2394 Land South of Chestnut Rd, Erection of 11 properties including 3 x 2 bed social provision properties. **Support submitted 14/2/24**

2024/2223 Crossingford Barn, Doctors Lane, listed building consent – **No objections, submitted support 28/8/24**

2024/2458 Tara, North Green Road, listed building consent to replace window. **No objections, submitted support 23/9/24**

New applications

2024/2725 and 2726 Crossingford Barn Doctors Lane Pulham St Mary Norfolk IP21 4RJ, Alteration and refurbishment of outbuildings to include conversion of attached garden store and games room into living accommodation. Including Listed Building consent – **ACTION Council will consider and respond to the Clerk, who will submit a response by 29/10/24**

- **Update and consider timeframe for ordering and install of play equipment at North Green play park –**
Following a grant application submitted by Cllr Yaxley, a grant of £14,897.00 has been received from the Lottery Community Fund to provide and install a trampoline jumping area and a zip wire, with safer grass mats. **ACTION** Cllr Yaxley will contact Action Play and Leisure to order and schedule install.
- **Request to consider sale of land in Station Road –** This matter was considered during the public forum
- **To further consider trees along St Marys Terrace –** This matter was considered during the public forum
- **The Consider the Grounds Maintenance Contract amendments –** Cllr Scanlan, Freeman and the Clerk met with the contractor to discuss amendments to the current contract. The contractor is preparing a quote. While assessing the ditch in Station Road, it was identified that a hazel and maple tree are encroaching on the ditch and water course. A quote has been received for £720.00 + vat to take down to stump. Council agreed in principle to the work required but **ACTION** a further quote will be procured.
- **To consider rent increase for South Green –** The Pulham Charities has requested an increase in rent for South Green recreation ground from £400.00 to £600.00 pa. To consider this application councillors who are members of the charity will need to submit requests for dispensation to take part. Council would not be quorate without their vote.
Council did discuss the application without considering the request. As Pulham Charities are currently drafting a formal lease, it would be pragmatic to include rent within this agreement, detailing initial rent charge and any review periods. As the Parish Council do intend to sublet the field area to the Mens Shed and International Talent Football Club, Council agreed they would look to recharge any rent charged by the Pulham Charities to end users.

ACTION the Clerk will respond to Pulham Charities and Councillors who are members of the charity will be required to submit requests for dispensation prior to future meetings considering charity matters.

- **To consider letters of understanding for use of South Green Recreation Ground.** Councillors considered letters drafted by the Clerk, to be issued pending completion of formal lease agreements for the Mens Shed and International Talent Football Club.
Council requested the Clerk include notice, that there will be a charge to end users for the provision of a formal lease, and the Parish Council will charge an annual rent to cover rent payable to the Parish Charities. **ACTION** The Clerk will forward copy to the Mens Shed and International Talent Football Club.
- **Update on Lease for South Green (Pulham Charities) –** Cllr Scanlan will contact Spire Solicitors and provide an update when available.

10. Accounts

- **To ratify income and expenditure for October 2024**
Council ratified all income and expenditure for October 2024. An additional payment will be raised for the September Grounds Maintenance contract, which will be included in the November accounts.

The balance following presentation of the listed Income and expenditure will be £93,865.85

| INCOME: | Amount | Description |
|---------------------|-------------------|--------------------------|
| SNC | £12,724.01 | 2nd Precept Payment |
| Lottery Grant | £14,897.00 | For Playground equipment |
| Allotment Rents | £64.76 | Plots 7 and 13 |
| TOTAL INCOME | £27,685.77 | |

| EXPENDITURE: | Gross | VAT | Net | Description |
|--------------------------|----------------|--------------|----------------|------------------------------------|
| PSM PCC | 37.50 | - | 37.50 | Church Room Hire |
| BT | 53.73 | 8.95 | 44.78 | Phone internet package to 23/10/24 |
| H Dade | 50.00 | - | 50.00 | Allotment Ground Rent |
| L Shulver | 668.60 | - | 668.60 | Salary and admin |
| | | | | |
| TOTAL EXPENDITURE | £809.83 | £8.95 | £800.88 | £809.83 |

ACTION Cllr Andersson Hewitt will approve all payments for October.

11. To receive other reports.

Flood Mitigation Cllr McDaniel noted she is optimistic of positive progress, following recent discussions with IDB/land owners.

Mens Shed Cllr Hudson advised Council that Uk Power Network have now moved the power supply to the new box. **ACTION** The Clerk will organise re energising of the power.

The Mens Shed now have monthly socials and the founder members have organised their next meeting for the 19th October. A meeting has also been organised with the school and it is hoped the group will be able to assist with some improvement/maintenance work.

Neighbourhood Watch another volunteer has now come forward, Cllr Scanlan will continue to advertise for further interest.

Youth Engagement Programme Cllr Scanlan provided an update during his report; The group continues to go from strength to strength.

Footpath Warden Cllr Freeman provided a report, copy attached. It was also noted that the highway street signs are very dirty **ACTION** The Clerk will contact Gary Overland.

Tree Warden no further report

SAM Cllr Hudson will be meeting with the SAM volunteer and will be taking over the moving of the unit.

Armed Forces Champion Council agreed to purchase of a wreath for the armistice day.

The AFC is no longer able to commit to this role; Council agreed to remove the report from the agenda until such time a volunteer comes forward.

Sports and Recreation Committee. Cllr McDaniel reported that there have been improvements on litter at the play area. She also reported the equipment and mats required cleaning **ACTION** The Clerk will organise the annual clean, to also include the recycle area and bus stop.

To consider the date of next meeting The November meeting will be held on the **12th November 2024, 7.30pm at Pennoyers.**

Meeting Closed at 21.06

Signed Date.....

Cllr M Wilby Report

Norfolk county farms have welcomed four new tenants, as part of the council's ongoing efforts to encourage new entrants to the industry and support the rural economy. The new tenants, who have taken on farms ranging in size from 72 to 250 acres, will bring a diverse range of skills and experience to the county's agricultural community. Among the new tenants are Montana Moorse and Tyler Taylor who are just 21 and 22 years old. They both graduated from Easton College and have worked up their skills working on local farms and stables. The council's farms estate covers nearly 17,000 acres and has 95 farm tenants which makes it the second largest council-owned farm estate in the country. The farms provide opportunities for people to enter the farming industry, with a focus on supporting new and innovative approaches to agriculture. Find out more at www.norfolk.gov.uk/countyfarms People have been warned not to abuse blue badges for disabled people, after officers took 13 people to court over reported misuse of the permits. Warnings were also issued to dozens and blue badges were destroyed because they had been wrongly used. More than 35,000 valid badges are held across the county, permitting holders to park on single or double yellow lines for up to three hours in vehicles they are driving or travelling in. Holders can also park for free in areas with on-street parking meters and pay-and-display machines.

As the nights draw in and temperatures fall, we know that cold weather and the risk of ice and snow can make getting around a challenge, whether you're driving walking or cycling. All of our salt/grit stores are full across the county and when the temperature drops below freezing our fleet of 47 gritting vehicles are ready to spread the salt on over 2,000 miles of our roads. We have many local farmers on standby to help with clearing the roads in snowy conditions. Also we have around 2,000 yellow salt/grit bins across the county where the salt is spread across pavements and roads by local volunteers. Keep up-to-date with weather warnings, gritting and road safety advice at www.norfolk.gov.uk/norfolkwinter

The One Million Trees for Norfolk subsidised tree scheme is now open for individuals, parish councils, community groups, businesses, schools and landowners to apply for tree packs (and tree protection) at up to 50% off the original price. As well as the usual range of tree packs available, this year, for the first time there are a limited number of single Norfolk Oak Trees, grown at Gressenhall Community tree nursery, making it possible for more people to take part and be 'one in a million'. Those interested can apply for subsidised tree packs by visiting www.norfolk.gov.uk/subsidisedtreepacks Also NCC is once again partnering with Busseys, to launch the Busseys Community Grant. This initiative offers £10,000 in funding to support tree planting projects across Norfolk that gives tangible benefits to their local area. For all details visit www.norfolk.gov.uk/busseyscommunitygrant

Our annual Hazardous Waste Amnesty at Norwich South recycling centre takes place over the weekend of November 16th/17th 9am to 4pm where you can take such items as paint, thinners, weed killer, varnishes, wood preservatives, insecticides and special cleaning products.

My next surgery is at HIP on Saturday November 2nd 10am

Best Wishes

Martin

Cllr Delme Thompson:
Report for Pulham St Mary Parish Council, October 2024.

Winter Pressures Grant

Further to my recent reports at Parish meetings, I'm pleased to confirm that the Winter Pressures Grant for 2024/2025 is now open for applications. The aim of the grant is to aid communities to support themselves with a focus on supporting the more vulnerable residents in their local area.

Groups can apply for up to £500 which can be spent on resources that enable them to hold community cafe's, create Christmas hampers or supply those in need with warm clothing.

The fund will go live on the council website this week and will be listed at

<https://www.southnorfolkandbroadland.gov.uk/communities/community-funding>

The application form and further criteria can be found on the webpage. Applications can be sent in to communities@southnorfolkandbroadland.gov.uk

Town and Parish forum

Town and Parish Councillors and clerks are invited to the 2024 Town and Parish Council Summit at the offices of Broadland and South Norfolk District Councils (Horizon Business Centre, Peachman Way, Norwich, NR7 0WF)

It will be held on Wednesday 13th November, 9am for a 9:30am start, concluding at 12:30pm.

The sign up and survey link is here: <https://forms.office.com/e/w2fCJubV69>

Please RSVP no later than 18th October but early booking is advised. The event is limited to 90 places due to available space, so each Town or Parish is asked to nominate a maximum of 2 people to attend.