

Pulham St Mary Parish Council

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Minutes of the Parish Council Meeting held at Pulham St Mary Church, on Tuesday 11th June 2024.

The meeting commenced at 7.30 pm.

Present: Cllr Scanlan, Cllr Freeman, Cllr McDaniel, Cllr Burridge, Cllr Boardman, Cllr Yaxley
and Cllr Andersson Hewitt. The Clerk was also in attendance

1. Welcome.

The Chairman, Councillor Scanlan welcomed everyone to the meeting.

2. To consider apologies and reason for absence.

Apologies were accepted from Cllr Langshaw, Cllr/District Cllr Hudson and County Cllr Wilby

3. To consider declaration of interests and dispensation by Councillors

Cllr Scanlan declared interest on Pennoyers and YEP.

4. To approve minutes of the last meetings of 14th May 2024.

The minutes of 14th May 2024 were then ratified as a true record of the meeting, a copy was signed by Cllr Scanlan

5. To discuss matters arising from the last meeting – for information only.

Parish Website.

All news items and statutory records have been updated.

Village/CIL Maintenance and Projects.

All matters for discussion or update are included within the agenda

6. To receive the Chairman's Report.

The Chairman reported that he had updated all Neighbourhood Watch Signs around the village, he is still looking for volunteers and he will forward copy of periodic updates from NW to the Clerk for inclusion in the Dropbox/for Councillors.

Village Maintenance – the bench in the village centre has been retreated, thanks were extended to Cllr Freeman. The new planter has arrived, on further inspection it has been confirmed the 3 original planters, with some maintenance, are still in a serviceable condition. Council agreed the new planter should therefore be located in the village centre, near the bench. Plants have been ordered, Cllr Freeman will prepare the planters and Scanlan will organise planting. Photographs will be taken and sent to SNC, to acknowledge use of the clean and bloom grant.

7. To receive County and District Councillors Reports

Reports from County Cllr Wilby and District Cllr Hudson were received and copy attached.

Public Forum

No public forum was required

8. Items for discussion and ratification

• Current Planning Applications

2022/1353 Land South of Norwich Rd – Objection submitted 22/8/22 Amendments received January 2023; Objections confirmed 24/1/23 – **LPA is awaiting revised plans.**

2022/2394 Amendment Land South of Chestnut Rd. Erection of 9 dwellings – Objection submitted by 14/1/23 – and objection to amendments on 4/10/23. Amendments to 2022/2394 Land South of Chestnut Rd, Erection of 11 properties including 3 x 2 bed social provision properties. **Support submitted 14/2/24**

2024/0814 Kings Head – Demolition of main Public House Building – Listed Building Consent – Refusal submitted 10/4/24 – **refused 31/5/24**

New Applications

2024/1012 Kings Head – demolition of main public house building. **Council confirmed; ACTION the Clerk submit a request that this application is considered for refusal - because the demolition of this historic building within the conservation area, in the centre of the village, would have a negative impact on the current street scene and would cause unacceptable aesthetic damage.**

CONFIDENTIAL MINUTE

2024/1466 Upper Vaunces Farm – Scoping opinion for 2 no Poultry sheds – **While Council have no objection to the addition of 2 no Poultry sheds, they are becoming increasingly concerned on the condition of the access route for the A140. Semere Lane has several pot holes and the road has become a hazard for users. Council therefore agreed; ACTION the Clerk will submit a request to refuse.**

- Update on replacement or installation of additional playground equipment (Cllr CY and Cllr VHA)** – No further prices have been procured. Cllr McDaniel commented on issues experienced with water collecting under trampolines making them unusable. Cllr CY and Cllr VHA will take this comment into consideration. Further prices will be procured and grants applied for.
- Update on bus shelter project** – The Clerk confirmed 2 prices have been procured for a 2-meter canter leaver shelter with perch seat. An application for street furniture licensing has been made to site on the public footpath by the bus stop, in front on the Pennoyer centre, on 23/5/24. A second email to chase was sent on 10/5/24. **ACTION** the Clerk will ask Cllr Wilby and Linda McDermott for assistance on this matter as the license is currently holding up moving forward with the project.
- Update on moving of the power supply at South Green** – UK Power network have confirmed receipt of payment for the work required and have delivered the trunking. The Clerk has purchased a Kiosk, which has now been delivered. As previously agreed, all expenditure will be provided for from CIL funding. Volunteers from the Men's Shed are due to meet next week to consider preparing the area, ready for UK Power to move the supply. Date for the supply move TBC.

- **Update on facilitating users of South Green** – A sub meeting attended by representatives from the parish council and both proposed users of South Green; The Men’s Shed and Inter Talent FC. It was agreed that there are sufficient facilities to provide for both user groups. Both user groups do require a formal 25-year leases to enable tendering for grant funding to support improvements required to suit their needs. Currently there is no evidence of a formal lease agreement between the Village Charities and the Parish Council.

The majority of Pulham St Mary councillors are trustees of the village charities. The Parish Council would not be able to carry out business if Councillors did not take part in shared charity/parish matters. The Clerk advised that on this occasion there was no pecuniary interest, Councillors would not benefit financially from any decision on joint business matter in relation to a lease on South Green. Councillors were therefore permitted to continue discussing this matter.

The Clerk suggested that it may be better to allow the Village Charities to lease to individual users. With the exception of the Parish Council, all other parties concerned do hold charity status and should therefore be able to procure free legal advice.

Following a discussion, it was agreed that the Parish Council would prefer to remain involved, establishing a formal lease of South Green from the Charities and then providing sub leases to each user. **ACTION** The Clerk will communicate with the trustees and look to commence the process of setting up leases.

9. Accounts

- **To ratify income and expenditure for June 2024 and bank reconciliation for May 2024.**

Cllr McDaniel approved the bank reconciliation for May 2024 and Council ratified all income and expenditure for June 2024.

The balance following presentation of the listed Income and expenditure will be £72,481.75

PULHAM ST MARY PARISH COUNCIL				
ACCOUNTS : MONTH : June				
INCOME:	Amount	Description		
TOTAL INCOME	£0.00			
Cheques to be paid:				
EXPENDITURE:	Gross	VAT	Net	Description
Excite	466.44	77.74	388.70	2 x April visits - GM Contract
Clear Councils	909.93	-	909.93	Parish Insurance
Uk Power Network	2,532.00	422.00	2,110.00	To move power supply - South Green
Emiter Ltd	776.40	129.40	647.00	Electricity kiosk
L Shulver	56.80	-	56.80	Mileage and WFH
L Shulver	616.80	-	616.80	Salary
L Shulver - Southern East Asbestos Ltd	140.00	-	140.00	Removal of Asbestos from Allotments
L Shulver - British Recycled Plastic	526.70	87.78	438.92	Planter
TT Jones	53.64	8.94	44.70	July Aug Sept streetlight Maintenance
Excite	466.44	77.74	388.70	2 x May - GM Contract
Pennoyer Centre	50.00	-	50.00	Room Hire May
BT	53.73	8.95	44.78	Phone and internet to 23/6/24
HMRC	1.80	-	1.80	PAYE 1-3
TOTAL EXPENDITURE	£6,650.68	£812.55	£5,838.13	£6,650.68

ACTION Cllr Andersson Hewitt will approve all payments raised by the Clerk.

10. To receive other reports.

Flood Mitigation There will be a strategic flood alliance meeting on 24/6/24.

Neighbourhood Watch No further report.

Youth Engagement Programme Cllr Scanlan provided an update on the YEP

Footpath Warden Cllr Freeman provided an update on broken and missing bridges on the footpaths.

Tree Warden no further report

SAM No further report

Armed Forces Champion no update

Sports and Recreation Committee.

No further report

To consider the date of next meeting The July meeting will be held on 9th July 2024, 7.30pm at Pulham St Mary Church

Meeting Closed at 21.00

Signed Date.....

Cllr MW Report

Norfolk County Council has been appointed by Arts Council England to lead both the Norfolk and Suffolk Music Hub from September 2024, as part of an ambitious national programme to provide high-quality music education for all children and young people. NCC's Music Service has led the Norfolk Music Hub, a partnership of organisations and schools which engage with children and young people in music making, since 2012. As the new Hub Lead Organisation for both counties, NCC will receive just over £2m from the DfE to coordinate music education, plus £661,967 to invest in new musical instruments, equipment and technology tailored to the needs of children and young people in Norfolk including those with special educational needs and disabilities.

Five children in Norfolk come into care every week and Norfolk County Council is calling for more people to come forward to give them a loving home. There are more than 1,200 children in care in Norfolk and although numbers have stabilised in recent years, the council needs more carers to provide stability and safety for the children it looks after. The council is urging more people to consider fostering and encourage more businesses to become Fostering Friendly Employers. Fostering Friendly Employers support their staff by giving them flexibility to take their foster child to medical appointments, attend parent evenings and sports day, or to work from home if the child is sick. NCC has recently become accredited as a Fostering Friendly Employer and has 30 employees who are also Foster Carers. To find out more, please contact our dedicated team at www.norfolk.gov.uk/fosteringandadoption or call 01603 306649.

Four Norfolk teenagers have been officially inaugurated as the county's new Members of Youth Parliament (MYPs) at a special ceremony held by NCC. Norfolk Youth Parliament helps young people to have a voice on the future of Norfolk and make a positive difference in their local community. Working with regional MPs and local Norfolk councillors, the young leaders will represent their peers and advocate for important issues such as education, mental health and climate change. The new MYP for South Norfolk is Beau Berwick. All of the MYPs are aged between 13 and 18, were selected through a rigorous process that included applications, interviews and public voting. Their passion for public service and dedication to their communities stood out throughout the selection process.

A cooperation agreement has been signed between NCC and the Ukrainian region of Lviv which is designed to explore knowledge transfer, educational exchange and trade opportunities. The historic Memorandum of Understanding (MoU) was signed at the Ukrainian Embassy in London by the leader of NCC Kay Mason Billig and in Lviv via video link by Maksym Kozytskyi, Head of the Lviv Regional Military Administration. It is the first such agreement to be signed with Lviv by any part of the UK. Norfolk and Lviv have identified several key opportunities for collaborative working, including the TechBridge programme, a strategic partnership between the UK Government, Ukraine Ministry of Digital Transformation and Ukraine Ministry of Foreign Affairs to forge connections between our tech ecosystems.

If you are going to the Norfolk Show, you'll get a warm welcome in NCCs marquee where you can find out about, fostering, firefighting, apprenticeships, adult learning, volunteering and much more. Find us on Stand 200 – Third Drive

My next surgery will be at HIP in Harleston on Saturday 6th July the day before the Pink Tractor Ladies Rally
Best Wishes Martin

Cllr CH Report

Good evening, Chair, Cllrs

Sorry I can't be with you in person. I am away on a road trip in Europe.

Couple of brief updates (date of report Friday 7th June 2024)

General Election – Voting (Registering / Photo ID)

With the general election called for 4th July 2024, whichever way you want to vote, you can't vote without first being registered as an elector. If you are not already registered, it only takes five minutes online at

<http://www.gov.uk/register-to-vote>

Registration to vote by 18th June, application for postal votes is 5pm 19th June.

To vote in-person at the election you need to ensure you have an accepted form of ID.

Accepted forms of ID include a UK, European Economic Area (EEA) or Commonwealth passport or drivers' license; and some concessionary travel passes, such as an older person's bus pass or an Oyster 60+ card. Voters will be able to use expired ID if they are still recognisable from the photo.

Anyone who does not have one of the accepted forms of ID will be able to apply for free ID online

<https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>

The full list of accepted ID is available on the Electoral Commission's website, along with more information about the new requirement and details of how to apply for the free ID, at <https://www.electoralcommission.org.uk/voting-and-elections/voter-id>

Any information or questions then <https://www.southnorfolkandbroadland.gov.uk/elections/general-election>

Natural Flood Management Measures

A practical guide for farmers and landowners is online here <https://norfolkrivertrust.org/wp-content/uploads/2024/02/NFM-Handbook-East-Anglia.pdf>

SNC 10k Run

Runners can now book their place for South Norfolk Council's EAMA10K in Wymondham on Sunday 17 November

<https://www.southnorfolkandbroadland.gov.uk/eama10k>

South Norfolk Council - Town & Parish Forum

As a reminder, the next Forum is scheduled for Tuesday 9th July 11am – 12pm.

The June meeting was recorded and is online here <https://youtu.be/n4L9r10J2jw>

Best Wishes

Clayton Hudson

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